



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

28 July 2025

DIVISION MEMORANDUM

No. 361, s. 2025

**SCHEDULE OF CLASSROOM OBSERVABLE INDICATORS (COI) AND NON-
CLASSROOM OBSERVABLE INDICATORS (NCOIs) FOR
MASTER TEACHER POSITION**

TO: Assistant Schools Division Superintendents

Chief- Curriculum Implementation Division (CID)

Chief- School Governance and Operations Division (SGOD)


Education Program Supervisors

Public Schools District Supervisors

Public Elementary and Secondary School Heads

All Others Concerned

1. Relative to DM 150, S. 2025, titled "Call for Submission of Application for the Recruitment, Selection, and Appointment to Higher Teaching (Master Teacher) Positions for SY 2025–2026," this Office hereby announces the schedule and venue for the Classroom Observable Indicators (COI) and Non-Classroom Observable Indicators (NCOIs), portfolio assessment and behavioral event interview from **July 29 to August 08, 2025**.
2. The members of the Division Human Resource Merit Promotion and Selection Board (HRMPSB) Level 2 (Master Teacher) and its Sub-committee, who are designated to attend and facilitate the validation process in the respective Sub-Offices, are listed in the attached Enclosure.
3. Classroom Observable Indicators (COI) Teaching Observations
 - a. For the **Elementary Level**, teaching observations related to Classroom Observable Indicators (COI) shall be conducted in the **Central Schools** of the respective sub-offices.
 - b. For the **Secondary Level**, the observation shall be carried out in the **nearest Secondary School** to the Central Schools, as determined by the respective Public Schools District Supervisors.
4. Non-Classroom Observable Indicators (NCOIs)
 - a. For **both Elementary and Secondary Levels**, portfolio assessment and behavioral event interview shall be conducted in the **Sub-offices**.
5. This is an official notification for all concerned and serves as Travel Order.
6. Strict compliance and dissemination of this memorandum to all concerned.


MARITES A. IBANEZ, CESO V
Schools Division Superintendent

JBP/ DM Schedule of MT Validation/
R2-145118/ 07/28/2025



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 SCHOOLS DIVISION OF BATANGAS

Enclosure 1

SUBCOMMITTEE	SUBOFFICE	SCHEDULE
ELIZABETH R. TOLENTINO	BAUAN EAST	July 29, 2025
NENITA A. ADAME	BAUAN WEST	July 30, 2025
CONIE C. HERNANDEZ	SAN PASCUAL	July 31, 2025
	CUENCA	August 01, 2025
	ALITAGTAG	August 04, 2025
	STA. TERESITA	August 05, 2025
	SAN NICOLAS	August 06, 2025
MICHAEL B. ULARTE	TAYSAN	July 29, 2025
GINALYN U. MACARAIG	IBAAN	July 30, 2025
EMITERIA B. VILLAMOR	ROSARIO EAST	July 31, 2025
	SAN JUAN WEST	August 01, 2025
	ROSARIO WEST	August 04, 2025
	SAN JUAN EAST	August 05, 2025
	PADRE GARCIA	August 06, 2025
MACARIA CARINA C. CARANDANG	SAN JOSE	July 29, 2025
LUCKY MAY L. PASIA	BALETE	July 30, 2025
DAVID M. NUAY	TALISAY	July 31, 2025
	LAUREL	August 01, 2025
	MATAASNAKAHOY	August 04, 2025
	MALVAR	August 05, 2025
	LOBO	August 06, 2025
AVELINO B. MORTEL	BALAYAN EAST	July 29, 2025
SARAH S. SAGUIN	BALAYAN WEST	July 30, 2025
ANDREA M. HERNANDEZ	NASUGBU EAST	July 31, 2025
	NASUGBU WEST	August 01, 2025
	LIAN	August 04, 2025
	CALATAGAN	August 05, 2025
	AGONCILLO	August 06, 2025
ALFRED JAMES A. ELLAR	TAAL	July 29, 2025
EMERSON B. DALANGIN	MABINI	July 30, 2025
ELEAZAR C. MAGSINO	LEMERY	July 31, 2025
	SAN LUIS	August 01, 2025
	TUY	August 04, 2025
	TINGLOY	August 05, 2025